



**SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA**

No: PROC/SMBBIT/2021-22/ 556
Dated: 23 /June/2022

AWARD OF TENDER (A.O.T)

o/c M/S. CIVIL HOSPITAL PHARMACY,
Opp. Casualty / Emergency,
Civil Hospital, Karachi.
Contact: 0343-2580001

**SUBJECT: AWARD OF TENDER FOR THE LOCAL PURCHASE OF DRUGS / MEDICINES /
DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS AT SMBB INSTITUTE OF
TRAUMA
ESTIMATED CONTRACT AMOUNT "30 MILLION"**

We are pleased to award you the job of Local Purchase of Drugs / Medicines / Disposables Items on 24/7 Emergency Basis at **12% Discounted rate on market retail price (MRP)** at SMBB Institute of Trauma for the period of one year (Current Financial Year 2022-23) from the date of Award of Tender i.e. 1st July '2022 to 30th June '2023 or till the finalization of next tender as per the discretion of Competent Authority.

S. #	REFERENCE CORRESPONDENCE
1	NIT# PROC/SMBBIT/2021-22/467(Dated: 10th May-2022)
2	REF# PROC/SMBBIT/(D&M-01)/2022-23
3	Bid Opening Date: 27 th -May-2022
4	Letter of Acceptance: PROC/SMBBIT/2021-22/555 Dated: 18-June,2022

S #	DESCRIPTION	QUANTITY REQUIRED	% DISCOUNT OFFERED ON MARKET RETAIL PRICES. (MRP)
1	Local Purchase of Drugs / Medicines / Disposable / Items (24 Hours / 7 Days on Emergency Basis)	As per requirement "Daily 24 Hours on Emergency Basis"	12% DISCOUNT OFFERED ON MARKET RETAIL PRICES. (MRP)

WORKFLOW:

1. Supplier or their designated representative shall visit the store department on a regular basis to collect indent. (With the exception of Sunday and holidays declared by the competent Authority).
2. In the Emergency Situation, you must collect indent from the Pharmacist by phone, in person or via a representative and shall supply on emergency basis and get countersigned from Store Department on next day. (on exception days or after store working hours or holidays declared by Competent Authority)

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3. Collected indent shall be supplied within 2 hours maximum in store department. In case of emergency situation / alert – please ensure supplies will make available on urgent basis.
4. Ensure that the indent is signed by all nominated authorized officers, including the concerned Pharmacist. (On emergency situation, signed copy of indent will collect on next day).
5. Inspection of supplied items should be conducted by the Receiver's Pharmacist of designated departments.
6. The supplied items, if found damaged / substandard shall be replaced by supplier free of cost.
7. Ensure the receipts are taken after materials have been sent to relevant authorities.
8. Supplier ensures to supply requested items to Store Department / Pharmacy. In case of Failure Management can impose penalty and strict action may be taken accordingly.
9. Supplies against request shall be labeled with proper Batch #, Brand, Manufacturing and Expiry date.
10. Delivery Challan and Invoice shall submit on the same day & in case of any emergency the same shall submit on next day.
11. In the incident that LP supplies shall not utilize, Store Pharmacist must return them with sufficient explanation on a written notice that has been approved by Management.

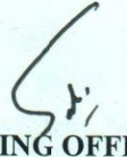
The supplied items if found damaged shall be replaced by supplier free of cost. You are therefore requested to please make arrangement for supply of drugs/medicines on 24/7 Emergency against the request generated by Store & Pharmacy on daily/time-to-time basis at your earliest after receipt of this order and send your bill in triplicate to Accounts & Finance Department for the arrangement of payment as per the intervals of our mutual convenience.

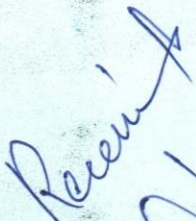
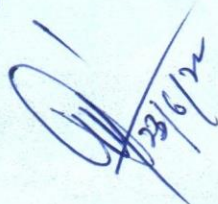

CHIEF OPERATING OFFICER / DDO
SMBB INSTITUTE OF TRAUMA

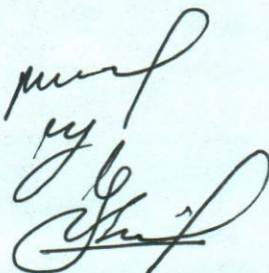
Copy to:

1. The Director (A & F) SPPRA with reference to SPPRA @ PPMS T00518-21-0005 & Evaluation Report ID # BE00518-21-0005-1
2. Store In-charge, SMBB Institute of Trauma.
3. Accounts & Finance Department, SMBB Institute of Trauma.

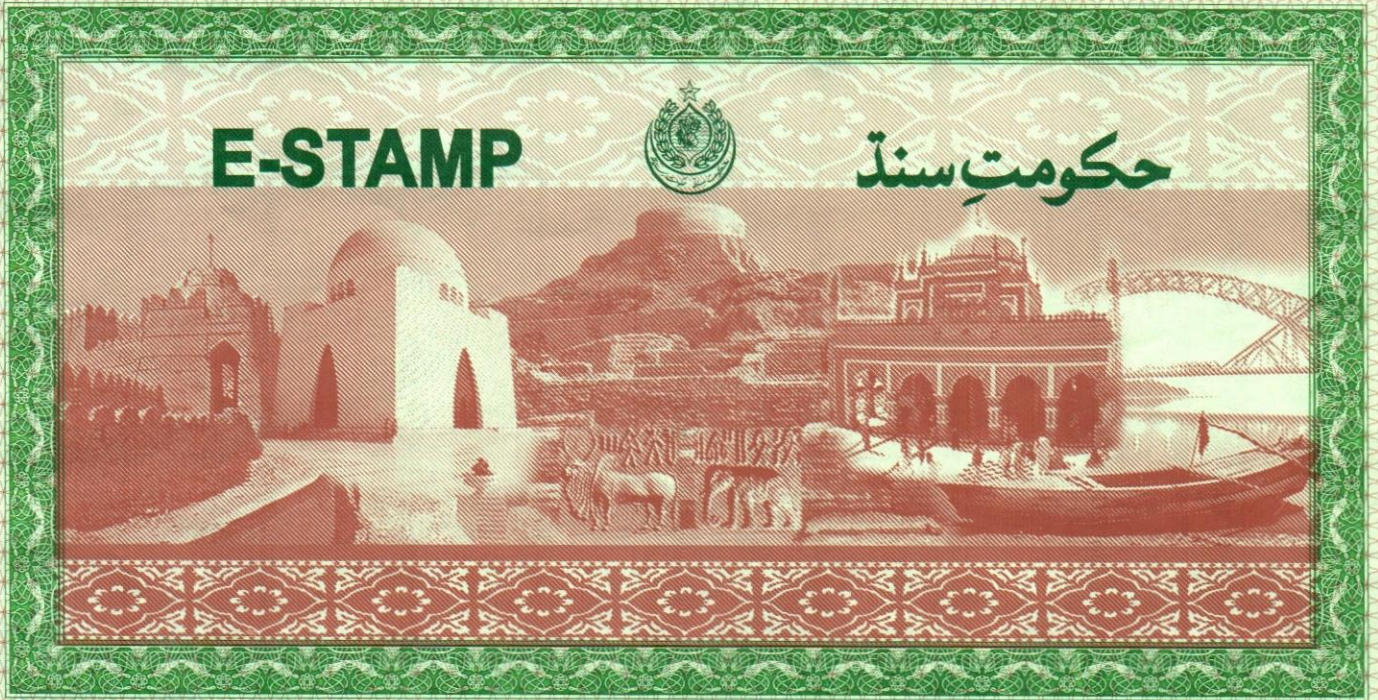
RECEIVED BY
Accounts Department
SMBB INSTITUTE OF TRAUMA
Inward No. 4822
Dated 23-06-2022


CHIEF OPERATING OFFICER / DDO
SMBB INSTITUTE OF TRAUMA


Receiver

23/6/22



024760



2041-2206210000845926

GoS-KHI-7752D67948ADC449

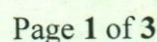
Non-Judicial

Rs 105,000/-

Description : Contract - 15(a)
Principal : SMBB Institute of Trauma [00000-0903252-8]
Contractor : Civil Hospital Pharmacy [42301-8471356-5]
Applicant : Sohail Ahmed [42301-8471356-5]
Stamp Duty Paid by : Civil Hospital Pharmacy [42301-8471356-5]
Issue Date : 21-Jun-2022, 02:28:55 PM
Paid Through Challan : 20229327CD5A2151
Amount in Words : One Lac Five Thousand Rupees Only

Please Write Below This Line





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1	Local Purchase of Drugs / Medicines / Disposable / Items (24 Hours / 7 Days on Emergency Basis)	As per requirement "Daily 24 Hours on Emergency Basis"	12% DISCOUNT OFFERED ON MARKET RETAIL PRICES. (MRP)

WORKFLOW:

1. Contractor or their designated representative shall visit the store department on a regular basis to collect indent. (With the exception of Sunday and holidays declared by the competent Authority).
2. In the Emergency Situation, you must collect indent from the Pharmacist by phone, in person or via a representative and shall supply on emergency basis and get countersigned from Store Department on next day. (on exception days or after store working hours or holidays declared by Competent Authority)
3. Collected indent shall be supplied within 2 hours' maximum in store department. In case of emergency situation / alert – please ensure supplies will make available on urgent basis.
4. Ensure that the indent is signed by all nominated authorized officers, including the concerned Pharmacist. (On emergency situation, signed copy of indent will collect on next day).
5. Inspection of supplied items should be conducted by the Receiver's Pharmacist of designated departments.
6. The supplied items, if found damaged / substandard shall be replaced by Contractor free of cost.
7. Ensure the receipts are taken after materials have been sent to relevant authorities.
8. Contractor ensures to supply requested items to Store Department / Pharmacy. In case of Failure Management can impose penalty and strict action may be taken accordingly.
9. Supplies against request shall be labeled with proper Batch #, Brand, Manufacturing and Expiry date.
10. Delivery Challan and Invoice shall submit on the same day & in case of any emergency the same shall submit on next day.
11. In the incident that LP supplies shall not utilize, Store Pharmacist must return them with sufficient explanation on a written notice that has been approved by Management.

Now this agreement witnesseth as follows:

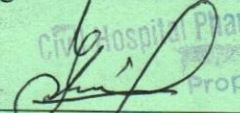
1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.
2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Purchase order(s)/ Letter of Acceptance where applicable.
 - b. The completed Form of Bid along with Schedules to Bid.
 - c. Condition of Contract & Contract Data
 - d. The priced Scheduled of prices
 - e. The specifications
3. In consideration of the payments to be made by the Purchaser to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Purchaser to supply the goods and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Contractor, in consideration of completion of the supply as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

LIQUIDITY DAMAGES: 0.03% of the bid price per day after the period of Completion up to 10% maximum depends upon the damages done due to non-supply.

6. DATE OF DELIVERY: As per requirement.
7. PLACE OF DELIVERY: SMBB Institute of Trauma.
8. DISPATCH INSTRUCTION: Free delivery to the Consignee. i.e. SMBB Institute of Trauma.
9. PARTICULAR GOVERNING SUPPLY: As per policy given in the bid documents.
10. INSPECTION: Nominated Inspection Committee of SMBBIT, Concerned Department of Supplied Items.
11. PAYMENT: The Accounts & Finance Department SMBB-IT on production of the Delivery Challan, Inspection Note and Invoice, which will make payment from the consignee's Account.
12. SECURITY DEPOSIT: @ **Rs. 1,000,000/-** in the shape of Pay Order / Bank Guarantee in favor of SMBB Institute of Trauma.
13. SPECIAL INSTRUCTION: The Inspection Authority reserves the right to get any or all stores supplied against this Contract; tested by any respective Testing Laboratory/authority at the purchaser's discretion, before or after the acceptance of stores.
 - 13.1.1 All the supplies must be completed within the stipulated delivery period in case of failure; purchaser reserves the right to forfeit the security deposit and purchase the stores from any other sources on risk and expenses of Contractor without any notice.
 - 13.2 The stores if found damaged shall be replaced by Contractor free of cost.
 - 13.3 Sub-Standard stores if supplied will not be returned and Contractor will be required to supply the stores of the contracted specification and of standard quality in addition to the same without any additional expenses to the Government.
14. The Contractor / Manufacturer should ensure the supply of quality stores.
15. 0.35% of ordered amount is **Rs. 105,000/-** as stamp duty should be placed on contract agreement on stamp paper of Rs.100.
16. Documents showing any set of exemption from duty taxes should also be attached with the bills.

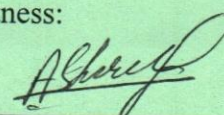
IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

Signature of the Contractor



(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:


(Name, Title and Address)

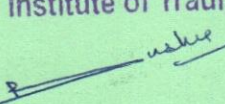
Signature of the Client


(Seal)
DR. MUHAMMAD SAJJAR MEMON
Chief Operating Officer
SMBB Institute of Trauma
Karachi

DR. BUSHRA ARSH

Manager Supply Chain
SMBB Institute of Trauma

Witness:


(Name, Title and Address)